

Fiduciary Risk Officer

Fiduciary Risk Officer - 12 month FTC (full-time) (with the possibility of an extension)

Our mission is to work for an equitable, inclusive and sustainable world. We serve this mission through the provision of international consultancy in health, social justice and social development, focusing on fragile and conflict-affected states, to ensure that our work reaches the world's poorest and most vulnerable people. We aim to practice business as a force for social and environmental good and expect all our employees, partners and suppliers to abide by our Code of Business Ethics.

The Role

Due to recent promotion, we are seeking to appoint a Fiduciary Risk Officer to join our established Fiduciary Risk team on a 12 month FTC, working on the financial management of funds and grants awarded to new and existing grantees. Reporting to the Fiduciary Risk Manager, your main responsibilities will be to undertake complete financial management checks on grant holders, ensuring that the funds given are used as intended and reach the correct beneficiaries. Experienced in financial review and reporting, you will conduct due diligence and use financial analysis to provide accurate, financial reports.

About you

Ideally, you will be a Graduate with a minimum of 3 years' experience or have comparable experience in a financial/fiduciary role and, be able to competently demonstrate the following.

- Carry out regular financial management checks through assessment of financial reporting
- Conduct due diligence and report on findings through standard methodology
- Have confidence with desk based or on-site fraud investigations
- Communicate affectively with our grant holders to provide support & guidance, ensuring that grantees fully understand the required financial templates and reporting process

Strong written and communication skills are a prerequisite, alongside proficient use of MS Office and advanced Excel. Given the geographics of our grantees' written and communication skills in French is desirable as is experience in working the charitable/grants sector.

Why work for us?

MannionDaniels provide employees with an unrivalled working environment with strong values that place ethics and fair treatment at the heart of everything we do. You can also expect an enhanced benefits package.

Due to current Government guidelines this role will initially be remote until restrictions are re-evaluated.

This is a rare opportunity for an exceptional finance professional to work in a role that really makes a difference. Occasional international travel for onsite grantee visits may be required. If you are looking for your next career move and want to work for company that really makes a difference, please [view the full job specification](#).

To apply for this role please send your up-to-date CV and covering letter explaining why you are suitable for the role to careers@mansiondaniels.com by 16 September 2022.

All applicants will be asked to provide proof of identity, right to work documentation and professional references as part of the recruitment process.

MansionDaniels is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of vulnerable children and adults. All our employees are expected to share this commitment and abide by our Business Code of Ethics at all times.