

## Job description

### MEL Lead

#### Company overview

MannionDaniels works to create an equitable, inclusive and sustainable world. We manage a portfolio of international development programmes through our companies in the UK, Kenya, Nigeria and Cyprus.

We currently manage three global funds (UK Aid Direct, UK Aid Match and AmplifyChange). These funding mechanisms enable civil society organisations to improve the lives of some of the world's poorest and most vulnerable people. We have already awarded over £400 million in grants for hundreds of projects across 60+ countries.

#### Job context

MannionDaniels is expanding. We are looking for an exceptional and creative senior manager, with proven MEL achievements, who can generate inspirational learning between civil society organisations as well as aggregate learning across a wide-ranging portfolio of projects. Working on a multi-sectoral, complex programme, the MEL lead is expected to showcase and disseminate the learning and impact of the programme.

#### Principal accountabilities

The MEL Lead will:

- a. Design, develop and implement a programme level MEL strategy (including appropriate methodologies, frameworks and indicators) to demonstrate the programmes achievements against objectives and overall impact.
- b. Conduct data synthesis and thematic evaluations using existing and new data and evidence from individual projects.
- c. Identify opportunities for using creative and innovative tools in the approach to MEL.
- d. Use findings and analysis of the programme level impacts to influence donor policy and decision-making.
- e. Manage an internal team of monitoring, evaluation, and learning specialists.
- f. Capture, synthesise and disseminate practical knowledge and learning for the benefit of:
  - civil society organisations
  - the donor
  - policy makers
- g. Be a member of the programme's leadership team and collaborate with other leadership team members to maximise programme performance.
- h. Support the Fund Director to further enhance MannionDaniels' approach to MEL.

## Person specification

Applicants should demonstrate:

1. Evidence that they have designed and led effective monitoring, evaluation and learning strategies, including:
  - Using visual materials showing the success of development projects
  - The analysis, synthesis and production of data to inform decision making
  - Innovative solutions for knowledge management
  - Learning that has been put to good use by civil society organisations and/or donors
2. Evidence of using primary/secondary data to provide insights that guided decisions and actions on large and complex programmes
3. Experience of working collaboratively within a team and to support others relating to specific MEL technical inputs
4. Experience of developing and adapting MEL frameworks and tools for complex programmatic environments
5. The ability to travel internationally on short term assignments (up to 25%).

## Reporting and location

This opportunity is subject to MannionDaniels securing a contract. The MEL Lead will report to the Fund Director.

The position can be based in any of our international hubs; London, Nairobi or Nicosia, subject to eligibility to work in those locations.

## Remuneration

This will be a full-time employed position. The salary and benefits will be competitive and commensurate with the successful candidate's skills and experience.

## How to apply

Please send a summary of your credentials and your CV to [careers@manniondaniels.com](mailto:careers@manniondaniels.com) by Monday 6 July 2020. This 1-page document should contain:

- A short biography (200 words maximum) explaining why you are the ideal person for this role with your relevant achievements .
- A clear indication of your current and expected salary
- Your preferred working location and work status in that location.

Please include the job title in the subject line of your email. Shortlisted applicants will be invited to attend an interview.

***All applicants will be asked to provide proof of identity, right to work documentation and professional references as part of the next stage of the recruitment process.***

***MannionDaniels is an equal opportunities employer. We aim to practice business as a force for social and environmental good. We are committed to safeguarding and promoting the welfare of vulnerable children and adults. All employees are expected to share this commitment and always abide by our Business Code of Ethics.***